



Pre-School  
**Prospectus**  
2024 - 2025



[www.stocksgreenpreschool.co.uk](http://www.stocksgreenpreschool.co.uk)



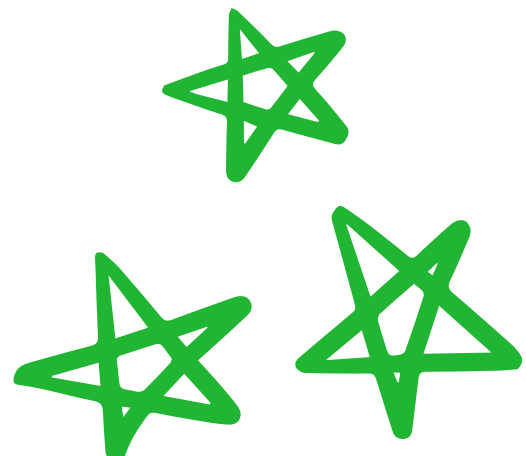
# Introduction

Stocks Green Pre-School is situated in the grounds of Stocks Green Primary School. We are a non-profit making registered charity and have been in existence for over 40 years. In January 2007 we became a company limited by guarantee and have a dedicated board of directors (who manage the Pre-School) which is made up of parent and affiliate members. We have strong ties with Stocks Green School but attending the Pre-School in no way guarantees your child a place at the Primary school.

Stocks Green Pre-School is approved by Ofsted and is also a member of the Early Years Alliance.

We rely very much on fundraising events supported by both parents and staff who help to organise special events throughout the school year to raise much needed funds for Pre-School. Your participation in these events is therefore very much appreciated.

Our website [www.stocksgreenpreschool.co.uk](http://www.stocksgreenpreschool.co.uk) has valuable information on it such as term dates, policies and events. We also have a Facebook page which post about some of the things the children have been doing, any urgent notices or upcoming fundraising events [www.facebook.com/stocksgreenpreschool/](https://www.facebook.com/stocksgreenpreschool/)



# Aims and Objectives

Our aim is to provide a happy, caring and loving environment where each child is valued as a unique individual, regardless of colour, gender, creed, ability or background.

We aim to foster the development of early skills through a broad, balanced and relevant programme of activities, giving all children a secure foundation for later learning. As all children develop at different rates we aim to give equal opportunities to all by providing a full and varied curriculum with activities to suit the needs of each child using a team of experienced and committed staff.

**In addition, we aim to:**

**Acknowledge that the child's needs and safety are vital and must take priority over all other considerations**

**Formulate and encourage equal opportunities for both children and adults**

**Provide a safe, stimulating and happy environment with quality care and education**

**Take account of children's needs arising from ability, language, race, culture and religion**

**Work in partnership with parent, carers and other professionals**

**Support the children's families**

**Support staff on training courses to enable them to achieve their full potential in their role**

These aims and objectives are reflected in our policies.

# The Early Years Foundation Stage



The Early years foundation stage is the period of education up to age five; it is a distinct period with its own nationally approved "early learning goals". It is our aim at Stocks Green Pre-School to provide a curriculum that will lead to all children being able to obtain these goals and to prepare them towards progression onto the National Curriculum at Key Stage 1.

The goals are a series of aims within seven prime areas of young children's development and learning:

1

**COMMUNICATION  
AND LANGUAGE**

5

**MATHEMATICS**

2

**PHYSICAL DEVELOPMENT**

6

**UNDERSTANDING  
THE WORLD**

3

**PERSONAL, SOCIAL AND  
EMOTIONAL DEVELOPMENT**

7

**EXPRESSIVE ARTS  
AND DESIGN**

4

**LITERACY**

# Session Times

We open during school term times only. We operate five mornings per week: Monday to Friday 8.30am to 11.30am and five afternoons per week: Monday to Friday 12.15pm to 3.15pm. We offer all day sessions from 8:30am-3:15pm for children aged 2 years if availability allows.

The morning sessions focuses on free play, during which time an adult led activity will be available, music, story time and free flow outside play and a time on the playground. On a Monday and Friday morning we offer a forest session taken place within the school grounds, whereby children will get the opportunity to explore the great outdoors run by our very own Vicki, in the schools designated forest area and take part in activities such as den building, fun nature-based activities, tree climbing and much more.

In the morning session a drink and a healthy snack will be provided. Please discuss with staff any dietary requirements your child may have with the Manager.

The afternoon sessions has a similar routine to the morning session and children are also able to attend our all day sessions Monday through to Friday. This includes a lunch time (parents are to provide a packed lunch) and we promote independence in preparation for school. In the term before they begin school, we have variety of activities such as singing and games and support all children with their transition to school. We also provide a book bag where children can borrow and return a Pre-School book.

Item	Charge	Notes
<b>Hourly rate for standard sessions 08.30 – 11.30 and 12.15 – 15.15</b>	£8.75 Per Hour	Funding Accepted
<b>All day lunch care supplement 11.30 – 12.15</b>	£7.00 Per Session	Not covered by funding
<b>Early drop off - 08.00 – 08.30</b>	£6.00 Per Session	Not covered by funding
<b>Late pickup - 15.15 – 16.00</b>	£8.00 Per Session	Not covered by funding
<b>Sustainability Fee</b>	£1.00 Per Funded Hour	Voluntary
<b>Food &amp; Drink (Snack)</b>	£2.00 Per Session	Not covered by funding
<b>Forest Session</b>	£2.00 Per Session	Not covered by funding
<b>Late pick-up fees:</b>	£5.00 for the first 15 minutes, £10.00 per 15 minutes thereafter.	Not covered by funding
<b>Last minute support</b>	£9.00 Per Hour	Not covered by funding
<b>Holiday Club</b>	£8.75 Per Hour	Second child 10% discount

\*From January 2025

Please ask for further details of the sessions and current charges. Fees are payable each half term and are non-refundable for holiday and illness.



# Admissions

We strongly advise early registration due to the popularity of our setting. When returning the registration form a non-refundable administration fee of £75 is required. Please see our admissions policy for further information.

We offer funding from 2 years for eligible families and funding for all 3 year olds including the 30 hours for eligible families.

# Special Needs

We have a Special Educational Needs Co-ordinator (SENCO), which enables us to provide individual attention for each child. Each child is able to progress at his/her pace in all areas of development; this is true for children with or without disabilities or learning difficulties.

If you would like to discuss the ability of the Pre-School to meet your own child's special needs, or you are worried about any aspect of your child's abilities, please talk to either the Manager or the SENCOs. Our full special needs policy is laid out in our policy document.



# Baby's Days



We use Baby's Days software to document your child's journey, record their observations and learning & development whilst being to share all this and much more with parents and carers. This software allows us to communicate with you every step of the way so you don't miss a thing. You will receive a link to your child's baby's days account once registered.

## Typical Sessions

The daily sessions offer free flow between the inside and outside environment, with a variety of activities and resources available.

Mid-morning and Mid-afternoon the children are invited to select a drink and a healthy snack. Children with allergies or special dietary requirements will be catered for and details should be given in writing to the Manager.

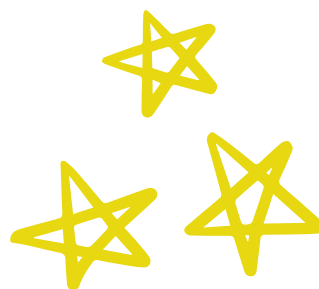
We offer a supervised lunch period at midday, which can be added on to a morning or afternoon session if required.

## Finally

We hope that this prospectus has answered most of your questions about the Pre-School but feel free to call to make an appointment for you and your child to visit.

Please note that each child needs to be registered individually.

If you have any other questions or queries we will be happy to answer them either in person or by telephone on 01732 834115.



baby's days

[www.stocksgreenpreschool.co.uk](http://www.stocksgreenpreschool.co.uk)



# Registration Form

Stocks Green School, Leigh Road, Hildenborough, Kent, TN11 9AE

Tel: 01732 834115

info@stocksgreenpreschool.co.uk

Name of Child: \_\_\_\_\_ Sex (M/F) \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Home Tel: \_\_\_\_\_ Work Tel: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Sessions required (please tick):

Mon am		Tues am		Wed am		Thu am		Fri am	
Mon pm		Tue pm		Wed pm		Thu pm		Fri pm	

## Deposit

I enclose a £75.00 non-refundable administration fee via bank transfer payable to Stocks Green Pre-School.

Stocks Green Pre-School

Sort code **60-21-28** Account number **55073573**

## Birth Certificate

Please note that prior to starting we will need to see an original copy of your child's birth certificate or passport, which will be required to claim funding when appropriate.

Parent/Guardian

Signature:

Date:

The above information will be kept strictly confidential in line with Data Protection Law.