#### Prospectus

# Introduction

Stocks Green Pre-School is situated in the grounds of Stocks Green Primary School. We are a non-profit making registered charity and have been in existence for over 40 years. In January 2007 we became a company limited by guarantee and have a dedicated board of directors (who manage the Pre-School) which is made up of parent and affiliate members. We have strong ties with Stocks Green School but attending the Pre-School in no way guarantees your child a place at the Primary school.

Stocks Green Pre-School is approved by Ofsted and is also a member of the Early Years Alliance.

We rely very much on fundraising events supported by both parents and staff who help to organise special events throughout the school year to raise much needed funds for Pre-School. Your participation in these events is therefore very much appreciated.

Our website www.stocksgreenpreschool.co.uk has valuable information on it such as term dates, policies and events. We also have a Facebook page which post about some of the things the children have been doing, any urgent notices or upcoming fundraising events [www.facebook.com/stocksgreenpreschool/](http://www.facebook.com/stocksgreenpreschool/)

# Aims and Objectives.

Our aim is to provide a happy, caring and loving environment where each child is valued as a unique individual, regardless of colour, gender, creed, ability or background.

We aim to foster the development of early skills through a broad, balanced and relevant programme of activities, giving all children a secure foundation for later learning. As all children develop at different rates we aim to give equal opportunities to all by providing a full and varied curriculum with activities to suit the needs of each child using a team of experienced and committed staff.

In addition, we aim to:

1. Acknowledge that the child’s needs and safety are vital and must take priority over all other considerations,
2. Provide a safe, stimulating and happy environment with quality care and education,
3. Take account of children’s needs arising from ability, language, race, culture and religion,
4. Work in partnership with parent, carers and other professionals,
5. Support the children’s families,
6. Formulate and encourage equal opportunities for both children and adults,
7. Support staff on training courses to enable them to achieve their full potential in their role.

These aims and objectives are reflected in our policies.

# The Foundation Stage

The foundation stage is the period of education up to age five; it is a distinct period with its own nationally approved “early learning goals”. It is our aim at Stocks Green Pre-School to provide a curriculum that will lead to all children being able to obtain these goals and to prepare them towards progression onto the National Curriculum at Key Stage 1.

The goals are a series of aims within seven prime areas of young children’s development and learning:

1. Communication and language
2. Physical development
3. Personal, social and emotional development
4. Literacy
5. Mathematics
6. Understanding the world
7. Expressive arts and design

We believe that all children learn best from experiences that are suitable for their stage of development and the above areas of learning will be introduced through play and activities suitable to each child’s ability. We aim to build on the child’s existing skills and interest and on their play activities in order to help them. Play is the primary way young children learn.

# Session Times

We open during school term times only. We operate five mornings per week: Monday to Friday 8.45am to 11.45am and five afternoons per week: Monday to Friday 12.00pm to 3.00pm. We offer all day sessions from 8:30am-3:00pm for children in their last academic year before school or from aged 3 if availability allows.

The morning sessions generally for younger children focuses on free play, during which time an adult led activity will be available, music, story time and free flow outside play and a time on the playground. Some mornings we offer a short forest session (dependent on weather conditions). This enables children to gradually learn about the area, how to stay safe and begin to benefit from being in our forest.

In the morning session a drink and a healthy snack will be provided. Please discuss with staff any dietary requirements your child may have with the Manager.

The afternoon sessions (for children in their last academic year before primary school) are also able to attend our all day sessions Tuesday through to Friday. This includes a lunch time (parents are to provide a packed lunch) and we promote independence in preparation for school. In the term before they begin school, we have variety of activities such as singing and games and support all children with their transition to school. We also provide a book bag where children can borrow and return a Pre-School book.

In addition, on a Monday afternoon we have a forest session in an area of woodland within the school grounds and on a Friday afternoon a specialist music teacher joins us for singing and playing musical instruments.

|  |  |  |
| --- | --- | --- |
| **Morning session**  | **Afternoon session**  | **All day session** |
| Monday – Friday  | Monday – Friday | Tuesday – Friday  |
| 8:45am-11:45am | 12:00am – 3:00pm | 8:30am – 3:00pm |
| £22.50\* | £22.50\* | £50.00\* |

\*From April 2023

Please ask for further details of the sessions and current charges. Fees are payable each half term and are non-refundable for holiday and illness.

# Admissions

We strongly advise early registration due to the popularity of our setting. When returning the registration form a non-refundable registration fee of £50 is required for children who do not receive government funding. Please see our admissions policy for further information.

# Special Needs

We have two Special Educational Needs Co-ordinators (SENCO), which enables us to provide individual attention for each child. Each child is able to progress at his/her pace in all areas of development; this is true for children with or without disabilities or learning difficulties.

If you would like to discuss the ability of the Pre-School to meet your own child’s special needs, or you are worried about any aspect of your child’s abilities, please talk to either the Manager or the SENCOs. Our full special needs policy is laid out in our policy document.

# Typical Sessions

The morning sessions offer free flow between the inside and outside environment, with a variety of activities and resources available.

Mid morning the children are invited to select a drink and a healthy snack. Children with allergies or special dietary requirements will be catered for and details should be given in writing to the Manager.

The afternoon sessions include a supervised lunch period and are more structured and suitable for the older children. We encourage children to be more independent and in the last term, children are issued with a book bag and go out to play with the infants on the playground.

# Finally

We hope that this prospectus has answered most of your questions about the Pre-School but feel free to call to make an appointment for you and your child to visit.

Please note that each child needs to be registered individually.

If you have any other questions or queries we will be happy to answer them either in person or by telephone on 01732 834115.

**REGISTRATION FORM**

## Stocks Green Pre-school

Stocks Green School, Leigh Road, Hildenborough, Kent, TN11 9AE

Tel: 01732 834115

 stocksgreenps@gmail.com | stocksgreenps.office@gmail.com

Name of Child: Sex (M/F)

Date of Birth:

Name of Parent/Guardian:

Address:

Home Tel:

Work Tel:

Mobile:

Email:

Deposit

I enclose a £50.00 non-refundable registration fee (if applicable) via bank transfer payable to Stocks Green Pre-School.

Stocks Green Pre-School

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Birth Certificate

I enclose a copy of my child’s Birth Certificate, which will be required to claim funding when appropriate.

Parent/Guardian

Signature: Date:

The above information will be kept strictly confidential in line with Data Protection Law.